

**Subject:** RE: Broadway Streetscape Dress Rehearsal Maintenance Agreement

**From:** Jessica Wethington Mclean

**Date:** 10/23/2016 09:58 AM

**To:** Suzanne Holley

**CC:** Valerie Watson <valerie.watson@lacity.org>, Blair Besten <blair@historiccove.bid>, Julie Amaya <julie.amaya@lacity.org>, Pauline Chan <pauline.chan@lacity.org>, Rena@fashiondistrict.org

Folks, we need to get these contacts resolved. The Councilmember is feeling like this is lingering far too long, and he's right. Meanwhile, public conversations about the poor state of the planters continues and it's not positive. It's embarrassing.

What do we need to do to finalize each BID contract and have the BIDs begin the work to repopulate their plans and water them regularly?

Please let me know what I need to do to get this finished preferably this week.

Thank you.

Jessica

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Sent from my phone. Please pardon brevity, typos, and autofill misfires.

On Sep 26, 2016 4:49 PM, "Suzanne Holley" <[SHolley@downtownla.com](mailto:SHolley@downtownla.com)> wrote:

Please forgive my late reply as I have been out of town.

The revisions look good. I did note a couple of typos listed below:

- 1) III.A.1.a – “frequency” should be “frequently”
- 2) IV – The reference to power washing was already added as item III.A.1.e under Corporation Services. It appears that this inclusion is in the wrong section (under City Responsibilities) and should be deleted.

Updated pricing for DCBID will be forwarded under separate cover.

I think it makes sense to meet to deliver executed contracts and discuss any kick off items.

Thanks all.

**Suzanne Holley**

SVP & Chief Operating Officer



**Downtown Center Business Improvement District**

626 Wilshire Blvd., Suite 200 | Los Angeles, CA 90017

Call: [213-416-7538](tel:213-416-7538) | Fax: [213-624-0858](tel:213-624-0858)

Web: [DowntownLA.com](http://DowntownLA.com)



**From:** Blair Besten [mailto:[blair@historiccove.bid](mailto:blair@historiccove.bid)]

**Sent:** Wednesday, September 21, 2016 4:04 PM


**To:** Pauline Chan; Valerie Watson; Julie Amaya

**Cc:** Suzanne Holley; Jessica Wethington Mclean; [Rena@fashiondistrict.org](mailto:Rena@fashiondistrict.org)  
**Subject:** Re: Broadway Streetscape Dress Rehearsal Maintenance Agreement

So should we set another meeting to sign and iron out any last details?

And the HCBID already sent the new numbers and clarified the last question so we should be okay on our end. Next week I can do 3pm on Tuesday the 27th or 10a-12p on Wednesday or anytime really on Friday 10/30.

Thanks

	<b>Blair Besten</b> <i>Executive Director</i>
	209-211 W 5th Street Los Angeles, California 90013
	p <a href="tel:213.488.1901">213.488.1901</a> c <a href="tel:213.700.9829">213.700.9829</a> <a href="http://HistoricCore.BID">HistoricCore.BID</a>
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	24HR HOTLINE: <a href="tel:213.239.8336">213/239-8336</a>

On Wed, Sep 21, 2016 at 3:12 PM, Rena Leddy <[rena@fashiondistrict.org](mailto:rena@fashiondistrict.org)> wrote:

Attached is the Fashion District Contract with minor changes.

**From:** Pauline Chan [mailto:[pauline.chan@lacity.org](mailto:pauline.chan@lacity.org)]  
**Sent:** Tuesday, September 13, 2016 3:29 PM  
**To:** Suzanne Holley <[SHolley@downtownla.com](mailto:SHolley@downtownla.com)>  
**Cc:** Blair Besten (blair@historiccore.bid) <blair@historiccore.bid>; Rena Leddy <[rena@fashiondistrict.org](mailto:rena@fashiondistrict.org)>; Jessica Wethington Mclean <[jessica.wethingtonmclean@lacity.org](mailto:jessica.wethingtonmclean@lacity.org)>; Valerie Watson <[valerie.watson@lacity.org](mailto:valerie.watson@lacity.org)>; Julie Amaya <[julie.amaya@lacity.org](mailto:julie.amaya@lacity.org)>  
**Subject:** Re: Broadway Streetscape Dress Rehearsal Maintenance Agreement

Suzanne,

The redline should point out close to 100% of the changes, if it isn't 100%. For comparison with the current draft, I've attached the previous draft, with the affected wording highlighted in green. I hope this helps.

Thank you for the news regarding the transition to Rena!

Pauline

On Tue, Sep 13, 2016 at 2:47 PM, Suzanne Holley <[SHolley@downtownla.com](mailto:SHolley@downtownla.com)> wrote:

Thanks Pauline. I see that you indicated that "notable changes" are highlighted. Is this a complete redline of the contract?

Please note that I've replaced Kent Smith with Rena Leddy, the current Fashion District Executive Director, as a cc on this email.

Thank you.

Suzanne

**Suzanne Holley**  
SVP & Chief Operating Officer

**Downtown Center Business Improvement District**  
626 Wilshire Blvd., Suite 200 | Los Angeles, CA 90017  
Call: 213-416-7538 | Fax: 213-624-0858  
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**From:** Pauline Chan [mailto:[pauline.chan@lacity.org](mailto:pauline.chan@lacity.org)]  
**Sent:** Tuesday, September 13, 2016 9:52 AM  
**To:** Kent Smith; [blair@historicbid.com](mailto:blair@historicbid.com); Suzanne Holley  
**Cc:** Jessica Wethington Mclean; Valerie Watson; Julie Amaya  
**Subject:** Broadway Streetscape Dress Rehearsal Maintenance Agreement

—  
Dear Kent, Blair, and Suzanne:

—  
Finally, I am transmitting for your consideration the agreement, with the notable changes in highlighted in yellow. I am so sorry for the delay as I was out of the office for a couple of weeks in August.

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As you can see, much of the changes are minor and related to nomenclature or exhibit references, including:

—  
**1. Page 7, under "Furniture Kit Acquisition, Deployment, Cleaning and Maintenance":**

The wording clarifies the conditions for new/additional furniture that the BIDs and businesses may elect to purchase and maintain, above and beyond the existing furniture kits that LADOT deployed which LADOT has agreed to continue to manage. This is consistent with previous field and office discussions.

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**2. Page 12, Section IV - City Responsibilities:**

The wording was changed as follows: "Plaza" was replaced with "Dress Rehearsal." "Corporation: shall provide regular powerwashing and spotcleaning of surface" was added.

### 3. Page 15, Section VII - List of Exhibits (New)

The list of exhibits was missing from the previous version. The list includes the Standard Provisions for City Contracts, which are part of normal business practice for contracts in the City, as mentioned at our meeting.

Please let us know if you have any additional comments. Thank you for your patience.

Pauline

**Pauline Chan**

Senior Transportation Engineer

Active Transportation Division

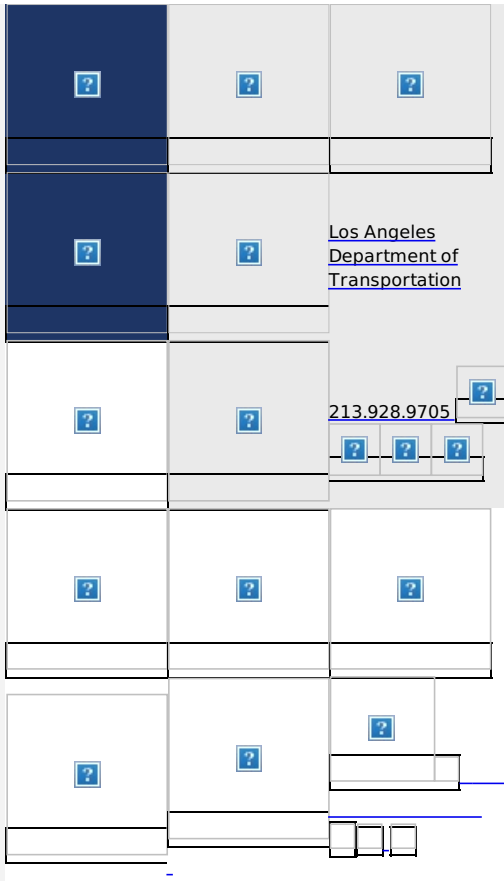
Los Angeles Department of Transportation  
213.928.9705

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**Pauline Chan**

Senior  
Transportation  
Engineer  
Active  
Transportation  
Division



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